



MARGHERITA COLLEGE

MARGHERITA - 786181

Matric No. 7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

The college's Code of Conduct is readily accessible on the college's official website. In addition to online availability, the college has prominently displayed the Code of Conduct at various locations throughout the campus, ensuring its visibility to all members of the college community. Furthermore, as part of our commitment to upholding the college's values and guidelines, we organize annual Orientation Programs for newly enrolled students. These programs serve the purpose of acquainting newly admitted students with the college's Code of Conduct, helping them understand its principles and expectations.

In the context of student elections, the Election Commission of the college adheres strictly to the guidelines established by the Hon'ble Mr. J. M. Lyngdoh Committee. This ensures that the election process for the Students Union is conducted in a fair and transparent manner, with a strong emphasis on rule compliance by the students.

To provide a visual representation of our dedication to maintaining the Code of Conduct, Professional Ethics, and Internal Rules and Regulations, we have included a selection of photographs and documents below.



GENERAL RULES & DISCIPLINES

The college runs its various activities as per the Annual Academic Calender adopted at the beginning of each academic session. The academic schedule of the college provides for lot of home assignments, guided tutorials, group discussions, etc. both within and outside the class room.

The college stands for a high sense of discipline and moral values. Obedience to and regard for rules is given utmost importance. Any breach of good manners, courtesy and etiquette or any action likely to lower the good name of the college is regarded as a breach of discipline. **Wearing of Uniform and Badge is compulsory.** The dress code is

BOY'S- *White Shirt and black trousers & Black Sweater.

GIRL'S- *White Salwar and Kurta with sky-blue Chunni & Black Sweater.

OR

*Muga coloured Mekhela with blue bordered white Chaddar and white blouse.

***Specification of Dress Code** : No borderline with other coloured stripes in the white background of shirting. Kurti for girls should be below the knee & white leggings for girls are barred.

* **A fine of Rs. 500/- is imposed on uniform breakers.**

* **Mobile use amongst students would be restricted if and when found being used leisurely.**

ANTI-RAGGING & GRIEVANCE REDRESSAL CELL

The college has a strong Anti-Ragging & Grievance Redressal Cell constituted as per Supreme Court guidelines to check and resolve cases related to Ragging & Grievances of the students within the college campus.

COMMITTEE

1. Dr. B. Gogoi, *Chairman*
2. Mrs Jolly Dutta, *Vice-Chairman*
3. Dr. D. Singha, *Academic Co-ordinator*
4. Mr. Jugen Bora, *Jt. Convener*
5. Ms. Chitra Borgohain, *Jt. Convener*

MEMBERS

6. Dr. D. Bora
7. Dr. R. Hazarika
8. Dr. M. Rahman
9. Dr. A. Saikia
10. Dr. Dipali Borpujari
11. Ms. Laxhi Debnath
12. President, M.C.S.U.
13. Secretary, M.C.S.U.



ATTENDANCE

Students' attendance in class is compulsory. Every student must attend at least 75% of the lectures delivered in each subject to be eligible for appearing in the University and Council examinations as a regular student.

A student who attends at least 60% of the lectures delivered shall, however, be allowed to appear in the examination as a non-collegiate candidate on payment of prescribed fee. Further, no candidate shall be allowed to appear in the University and Council examinations with below 60% of attendance in the classes.

RULES FOR THE GENERAL ELECTION TO MARGHERITA COLLEGE STUDENTS' UNION

2020-2021

To elect the Margherita College Students' Union (MCSU), 2020-21 by direct participation of the students through secret ballot system, the following rules will apply:

- The candidates/voters/proposers/seconders must be regular and full time students of Margherita College and should not be distance/proximate education students. They must be enrolled in a full time course, the course duration being at least one year. Further, they must have cleared their dues up to August 2020.
- The students of Higher Secondary level are not eligible to contest the election. Only the undergraduate level students within the age group of 17-22 years are eligible to contest the election; provided that such an intending candidate does not have any backlog of subject (s) in the preceding 1st to 4th Semester exams, and is not an unsuccessful candidate of the examination which the candidate is scheduled to appear during the year of contesting the election.
- A student who already contested in any preceding year for any office under the MCSU (whether elected or not) shall not qualify to contest for any portfolio during the current year.
- A student intending to contest for Executive Member (class representative) of the MCSU must not have contested more than once for such a position in any of the preceding elections of MCSU.

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- The candidate should have attained the minimum of 75% attendance in classes / lectures, each paper / subject.
- The candidate must not have a previous criminal record or faced any disciplinary action from the college authority.
- One Proposer can't propose more than one candidate.
- One Supporter can't support more than one candidate.
- Only Girl candidates can contest for the office of the Girls' Common Room. While the candidature for Boys' Common Room must come from boys only.
- The candidates must invariably be from that class from which he / she is contesting for class representatives.
- The maximum permitted election expenditure per candidate shall be Rs. 5000/- and the candidates have to submit the Audited account (if the expenditure is incurred) to the college authority within two weeks after declaration of the result.
- The election of the candidate will be nullified in the event of any non-compliance or in the event of any excessive expenditure.
- There shall be no appeal on caste or communal lines for securing votes and criticism of other candidate (s) shall be restricted to their policies & programmes and past record of work. No criticism on private life of the candidate is allowed.
- No candidate shall be permitted to make use of printed posters, printed pamphlets, or any other printed material, for the purpose of canvassing.
- No candidate shall be permitted to carry out procession, or public meetings, or in any way canvas or distribute propaganda outside the college campus.
- The use of loud speaker, vehicles and animals for the purpose of canvassing shall be prohibited.
- Casting time will be from 10.00 a.m. to 1:00 p.m. and counting will be from 1:30 p.m. on the specific date.
- The Returning officer has the right to cancel any nomination paper if found improper.
- Two sets of nomination paper can be submitted by a contesting candidate.
- The candidates along with the proposer and seconder must be present with their college uniform at the time of scrutiny of the nomination papers.

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- The nomination paper can be collected from the college office during office hours on payment of Rs. 15/- only per nomination paper on specific date.
- No voter is allowed to cast his/her vote without his/her college Identity Card.
- No candidate who has financial irregularities with the college will be eligible to contest the General Election.
- The office bearers and the Executive members of the Students' Union shall have to attend the college with uniform during the college hours for all purposes.
- If any dispute arises in connection with the election, the decision of Election Commissioner will be final and binding to all.
- During the period of election, no person, who is not a student on the rolls of the college, shall be permitted to take part or interfere in the election process in either way.
- Contravention of any of the above rules may make the candidate liable to be stripped off his/her candidature or his/her elected post as the case may be. The Margherita College authority may also take appropriate disciplinary action against such a violator.

CURRICULAR PROGRAMME DETAILS



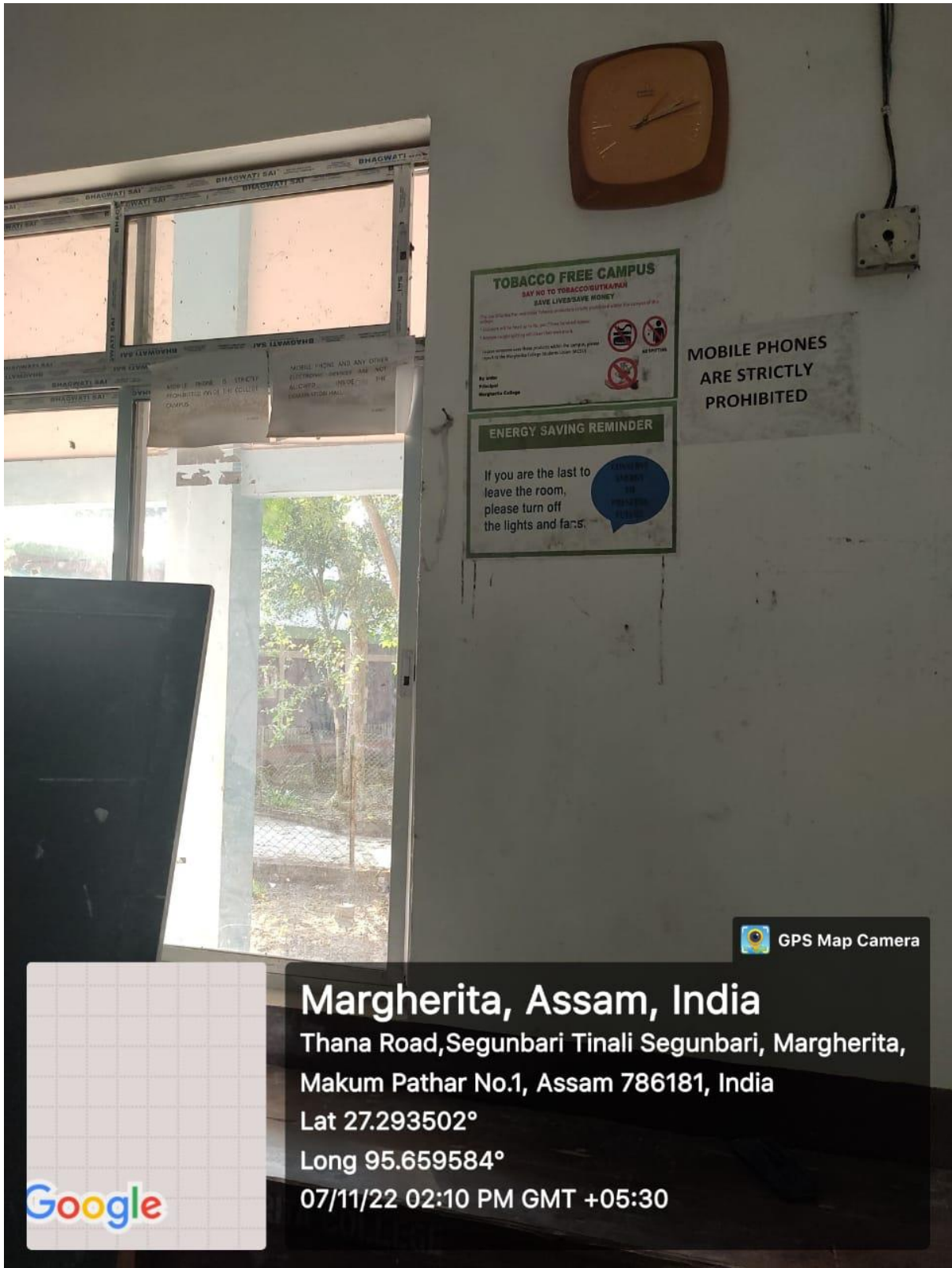
H.S. COMMERCE

- Group - I (Compulsory)**
English, ML (Assamese, Bengali, Hindi) / Alternative English, Business Studies, Accountancy, EVS.
- Group - II (Any two subjects from this group including one as additional)**
Economics, Salesmanship & Advertising, Commercial Maths & Statistics, Mathematics, Statistics, Computer Science and Application.

H.S. SCIENCE

- Group - I (Compulsory)**
English, ML (Assamese, Bengali, Hindi) / Alternative English, EVS.
- Group - II (Any four from this group)**
Physics, Chemistry, Mathematics, Biology, Statistics, Anthropology, Computer Science and Application, Economics.

Note : It is desirable that the students intending to offer Physics, Chemistry as



TOBACCO FREE CAMPUS
 SAY NO TO TOBACCO/সুঁকান
 SAVE LIVES/SAVE MONEY

The use of tobacco for any purpose is strictly prohibited in all the campuses of the college.

Students will be held up to the gun if they are found smoking.

A student caught smoking will have to pay a fine of Rs. 500.

For more information visit the website: www.margheritacollege.ac.in

By order
 Principal
 Margherita College

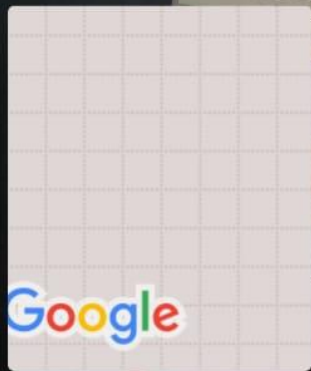
**MOBILE PHONES
 ARE STRICTLY
 PROHIBITED**

ENERGY SAVING REMINDER

If you are the last to leave the room, please turn off the lights and fans.

শেষে যে কেউ ঘর ছাড়বে, তাহলে আলো ও ফ্যান বন্ধ করে দিতে হবে।

 GPS Map Camera



Margherita, Assam, India
 Thana Road, Segunbari Tinali Segunbari, Margherita,
 Makum Pathar No.1, Assam 786181, India
 Lat 27.293502°
 Long 95.659584°
 07/11/22 02:10 PM GMT +05:30